



## Utility Services With Water Letter of Authority



### **To be completed prior to any analysis:**

Energy Partnerships Limited (EPL) are hereby authorised to deal direct with suppliers, distributors and meter operators in connection with our utilities. This is their authority to request and obtain data from those organisations relevant to the supply of these services. This authority will continue to remain in force for future contract renewals unless otherwise stated in writing by our company.

Accept this letter as authority to allow you to offer notice to our existing supplier in case we choose not to renew with them. If in doubt call the customer services number on your bill to clarify your position before placing any instructions.

**This letter does not give EPL authority to change supplier. EPL cannot authorise new contracts or agreements without your prior permission in writing. Any contracts negotiated will need to be signed by an authorised person in your company.**

### **This letter of authority relates to:**

Company Name: .....  
Address: .....  
.....  
.....  
Postcode: .....  
Telephone Number: .....  
Fax Number: .....  
E-Mail Address: .....  
Company Registration No: .....  
Contract Renewal Date: Gas: ..... Electricity: .....

### **We can also save money on your water bills.**

Our water bill audit service is a free of charge solution, available to any type of business. Your water supplies are dictated by your geographical region so most companies don't consider this an area where they can save money. There are however potentially big savings to be made by identifying inaccurate charges, wrong supply tariffs and the validity of charges relating to your type of supply. One in three sites will reveal a savings opportunity through analysis of their bill alone if a billing inconsistency is identified, rebates can be secured for the previous six years in most cases.

Just answer a few questions and send us a copy bill, you will receive a report within a week.

Is water used as part of your manufacturing process? Yes/No  
Number of staff – all departments at this site   
Working Hours ..... hours a day ..... days a week  
Staff Canteen with meal provision? Yes/No  
Fire Hose Reels? Yes/No  
Cooling Towers? Yes/No

### **Please complete this form by signing below**

Contact Name: ..... Position: .....  
Signed: ..... Date: .....

**Fax to: 01487 830484 or post to:  
Energy Partnerships Ltd,  
2 The Gardens,  
High Street, Sawtry, Huntingdon, Cambridgeshire PE28 5SU**

**Please enclose a copy of your recent energy and water bills (all pages required)  
Call us on 01487 832751 or email us at: [quotes@energypartnerships.co.uk](mailto:quotes@energypartnerships.co.uk) if you have any questions.**